**OAK TREE PARK AND RECREATION DISTRICT**

**18847 Oak Tree Road, Nevada City, CA 95959**

**BOARD OF DIRECTORS**

**REGULAR MEETING**

**October 16, 2023**

**MINUTES**

**PRESENT:** Michael Travers; Chair, Anne Solik, Tom Wade, Mike Easter

**ABSENT:** Carole Chadima

1. **CALL TO ORDER:** Meeting called to order at 6:00 PM, roll taken, five members present, quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA:** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes*
	1. An anonymous member of the community came to say she appreciates the park and library and asked how she can reserve the field for a regular community activity.
3. **CONSENT CALENDAR:**
	1. Approval of October 2023Agenda – Tom Wademoved to approve the October Agenda. Anne Solik seconded. Motion approved by unanimous vote.
	2. Approval of September 2023Minutes- Wade moved to approve the September Minutes. Solik seconded. Motion approved by unanimous vote.
4. **ANNOUNCEMENTS:** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
5. **REPORTS:**
	1. Library Report; Renee Wade- see attached.
	2. Board Member Reports and Projects
		1. **Chairman of the Board Report** –Michael Travers- Insurance/Legal Matters/Facilities

No new Reports

* + 1. **Treasurer’s Report** – Anne Solik
			1. Solik reports that Grant writing for funding would be advantageous for the park.
			2. Accounts Payable & Warrant Requests – *list of expenses owed by the district.- see attached.*

A list of warrants presented, signatures gathered. Solik motions to approve warrants as presented. Seconded by Wade. Action approved by unanimous vote.

-RE: TRESD Bill for PG&E charges, Travers confirmed with TRESD that the portion of the power bill that was presented by them is OTP’s responsibility.

- Accounts Receivable- Receivables from KidzKount.

* + 1. **Outreach Report-** Nothing new to report
		2. **Special Projects Reports**
			1. Wade announces he will be able to get materials and start planting trees for the playground shade tree project.
1. **NEW BUSINESS**
	1. **County Loan Debt(ACTION)-** Wade motions to approve paying back the debt in full. Easter seconds. Motion approved with a unanimous vote.
2. **OLD BUSINESS**
	1. **Library Lease Renewal**- Board continues the discussion.
3. **NEXT MEETING:** Next regular meeting is Monday, November 20, 2023
4. **ADJOURNMENT:** Meeting adjourned at 6:52 PM.

Christina Reese

 Christina Reese, Board Secretary