**OAK TREE PARK AND RECREATION DISTRICT**

**18847 Oak Tree Road, Nevada City, CA 95959**

**BOARD OF DIRECTORS**

**REGULAR MEETING**

**May 20, 2024**

**MINUTES**

**PRESENT:** Michael Travers; Chair, Tom Wade, Mike Easter, Carole Chadima, Anne Solik

**ABSENT:**

1. **CALL TO ORDER:** Meeting called to order at 6:00 PM, roll taken, five members present, quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA:** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes*
   1. **Dan Brokaw, Interested in being Shawn’s replacement.**
3. **CONSENT CALENDAR: (ACTION)** 
   1. Approval of May 2024Agenda – Anne Solik moved to approve the May Agenda. Carole Chadima seconded. Motion approved by unanimous vote.
   2. Approval of April 2024Minutes- Anne Solik moved to approve the April Agenda. Carole Chadima seconded. Motion approved by unanimous vote.
4. **ANNOUNCEMENTS:** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
   1. **Tom Wade reports he has been opening and closing the gate in place of Shawn.**
5. **REPORTS:** 
   1. Library Report; Presented by the Board, see attached.
   2. Board Member Reports and Projects
      1. **Chairman of the Board Report** –Michael Travers- Insurance/Legal Matters/Facilities
         1. Shawn Olson is leaving and interviews will be held for the position.
         2. Liability insurance forms have been submitted dealing with cybersecurity.
      2. **Treasurer’s Report** – Anne Solik
         1. Accounts Payable & Warrant Requests – *list of expenses owed by the district.- see attached.* **(ACTION)**

A list of warrants presented, signatures gathered. Wade motions to approve warrants as presented. Seconded by Solik. Action approved by unanimous vote.

* + - 1. Accounts Receivable- Receivables from Library
      2. Solik is looking into grants.
    1. **Outreach Report**- Anne Solik
       1. Solik talked about a possible review by the county in lieu of Annual Audits, information being reviewed.
    2. **Special Projects Reports**
       1. Jasper Carnivalle reports the market is going well and had 9 vendors the first week.
       2. Wade discussed irrigation with Shawn regarding the trees around the playground. They have put together a plan.

1. **NEW BUSINESS** 
   1. Vote to allow County to supervise elections; Notice to submit measures to a vote of the voters; Resolution 2024-01**.** Seats up for reelection are held by Carole Chadima, Michael Travers, Mike Easter(ACTION)
      1. Solik moves to approve this motion. Wade seconds this vote. All approved.
   2. Picnic Party in the Park 2024- tentative date- 9/14/24
2. **OLD BUSINESS**
   1. **Solar Project (tabled)**
3. **NEXT MEETING:** Next regular meeting is Monday, June 17, 2024
4. **ADJOURNMENT:** Meeting adjourned at 7:17 PM.

Christina Reese

Christina Reese, Board Secretary