

OAK TREE PARK AND RECREATION DISTRICT

18847 Oak Tree Road, Nevada City, CA 95959

Phone (530) 362-8182 □□otprd.board@gmail.com

**BOARD OF DIRECTORS
REGULAR MEETING**

Monday, July 27, 2020

6:00 PM

AGENDA

- 1. 6:00 P.M. – CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
- 2. PUBLIC COMMENT ON MATTERS NOT ON AGENDA** – *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes.*
- 3. CONSENT CALENDAR**
 - A.** Approval of July 27, 2020 Special Meeting Agenda. **(ACTION)**
- 4. ANNOUNCEMENTS** – *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
- 5. NEW BUSINESS** –
 - A.** Review of applications for board seat and vote. **(ACTION)**
- 6. NEXT MEETING:** Next regular meeting is Monday, August 10, 2020.
- 7. ADJOURNMENT**

OAK TREE PARK AND RECREATION DISTRICT

18847 Oak Tree Road, Nevada City, CA 95959

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**BOARD OF DIRECTORS
REGULAR MEETING**

Monday, August 10, 2020

6:00 PM

AGENDA

- 1. 6:00 P.M. – CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
- 2. PUBLIC COMMENT ON MATTERS NOT ON AGENDA** – *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes.*
- 3. CONSENT CALENDAR** – *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*
 - A.** Approval of August 10, 2020 Agenda. **(ACTION)**
 - B.** Approval of July 13, 2020 Board Meeting Minutes. **(ACTION)**
- 4. ANNOUNCEMENTS** – *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
- 5. REPORTS**
 - A.** Library Report
 - B.** Board Member Reports
 - i.** Treasurer’s Report – Anne Solik
 - a.** Warrant Requests to Nevada County **(ACTION)**
 - b.** Accounts Receivable
 - ii.** Maintenance Report – Michael Travers
 - iii.** Construction Report
 - iv.** Outreach Report – Anne Solik
 - a.** Playground Update
- 6. NEW BUSINESS** –
 - A.** Review of MOU covering the use of the Annex Building **(ACTION)**
- 7. NEXT MEETING:** Next regular meeting is Monday, September 14, 2020.
- 8. ADJOURNMENT**

OAK TREE PARK AND RECREATION DISTRICT

18847 Oak Tree Road, Nevada City, CA 95959

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**BOARD OF DIRECTORS
REGULAR MEETING
Monday, September 14, 2020
6:00 PM**

AGENDA

- 1. 6:00 P.M. – CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
- 2. PUBLIC COMMENT ON MATTERS NOT ON AGENDA** – *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes.*
- 3. CONSENT CALENDAR** – *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*
 - A.** Approval of September 14, 2020 Agenda. **(ACTION)**
 - B.** Approval of August 10, 2020 Board Meeting Minutes. **(ACTION)**
- 4. ANNOUNCEMENTS** – *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
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 - A.** Library Report
 - B.** Board Member Reports
 - i.** Treasurer’s Report – Anne Solik
 - a.** Warrant Requests to Nevada County **(ACTION)**
 - b.** Accounts Receivable
 - ii.** Maintenance Report – Michael Travers
 - iii.** Construction Report
 - iv.** Outreach Report – Anne Solik
 - a.** Playground Update
- 6. NEW BUSINESS** –
 - A.** Board discussion/possible action approving and signing a new resolution to participate in the Per Capita Program from the State of California Department of Parks and Recreation **(ACTION)**
- 7. OLD BUSINESS** –
 - A.** Review of MOU covering the use of the Annex Building **(ACTION)**
- 8. NEXT MEETING:** Next regular meeting is Monday, October 12, 2020.
- 9. ADJOURNMENT**

OAK TREE PARK AND RECREATION DISTRICT

18847 Oak Tree Road, Nevada City, CA 95959

Phone (530) 362-8182 □□otprd.board@gmail.com

**BOARD OF DIRECTORS
REGULAR MEETING**

Monday, October 14, 2020

6:00 PM

AGENDA

- 1. 6:00 P.M. – CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
- 2. PUBLIC COMMENT ON MATTERS NOT ON AGENDA** – *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes.*
- 3. CONSENT CALENDAR** – *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*
 - A.** Approval of October 14, 2020 Agenda. **(ACTION)**
 - B.** Approval of September 14, 2020 Board Meeting Minutes. **(ACTION)**
- 4. ANNOUNCEMENTS** – *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
- 5. REPORTS**
 - A.** Library Report
 - B.** Board Member Reports
 - i.** Treasurer’s Report – Anne Solik
 - a.** Warrant Requests to Nevada County **(ACTION)**
 - b.** Accounts Receivable
 - ii.** Maintenance Report – Michael Travers
 - iii.** Construction Report
 - iv.** Outreach Report – Anne Solik
 - a.** Playground Update
- 6. NEW BUSINESS** –
 - A.** Board discussion/possible action interviewing new interested board members for open seat upon receiving resignation of Heidi Herm-Ryan **(ACTION)**
 - B.** Board discussion/possible action to update expired use permit and CEQA doc. **(ACTION)**
- 7. OLD BUSINESS** –
 - A.** Review of MOU covering the use of the Annex Building **(ACTION)**
- 8. NEXT MEETING:** Next regular meeting is Monday, November 9, 2020.
- 9. ADJOURNMENT**

OAK TREE PARK AND RECREATION DISTRICT

18847 Oak Tree Road, Nevada City, CA 95959

Phone (530) 362-8182 □□otprd.board@gmail.com

**BOARD OF DIRECTORS
REGULAR MEETING
Monday, November 9, 2020
6:00 PM**

AGENDA

- 1. 6:00 P.M. – CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
- 2. PUBLIC COMMENT ON MATTERS NOT ON AGENDA** – *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes.*
- 3. CONSENT CALENDAR** – *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*
 - A.** Approval of November 9, 2020 Agenda. **(ACTION)**
 - B.** Approval of October 14, 2020 Board Meeting Minutes. **(ACTION)**
- 4. ANNOUNCEMENTS** – *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
- 5. REPORTS**
 - A.** Library Report
 - B.** Board Member Reports
 - i.** Treasurer’s Report – Anne Solik
 - a.** Warrant Requests to Nevada County **(ACTION)**
 - b.** Accounts Receivable
 - ii.** Maintenance Report – Michael Travers
 - iii.** Construction Report
 - iv.** Outreach Report – Anne Solik
 - a.** Playground Update
- 6. NEW BUSINESS** –
 - A.** Board discussion/possible action interviewing new interested board members for open seat upon receiving resignation of Heidi Herm-Ryan **(ACTION)**
 - B.** Board discussion/possible action to update expired use permit and CEQA doc. **(ACTION)**
 - C.** Board discussion/ possible action to approve a position of joint District Office Manager Position. **(ACTION)**
- 7. OLD BUSINESS** –
 - A.** Review/possible action to update Library/annex Lease renegotiation **(ACTION)**
- 8. NEXT MEETING:** Next regular meeting is Monday, December 14 2020.
- 9. ADJOURNMENT**

OAK TREE PARK AND RECREATION DISTRICT

18847 Oak Tree Road, Nevada City, CA 95959

Phone (530) 362-8182 □□otprd.board@gmail.com

**BOARD OF DIRECTORS
SPECIAL MEETING
Thursday, November 19, 2020
6:00 PM**

AGENDA

- 1. 6:00 P.M. – CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
- 2. PUBLIC COMMENT ON MATTERS NOT ON AGENDA** – *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes.*
- 3. PUBLIC COMMENT ON MATTERS NOT ON AGENDA** – *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes.*
- 4. CONSENT CALENDAR** – *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*
 - A.** Approval of November 19, 2020 Agenda. **(ACTION)**
- 5. Board Candidates Interview** – *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*
 - A.** Interviewing of possible candidates (20 minutes each)
 - B. Discussion and possible action for board member candidate. (ACTION)**
- 6. NEXT MEETING:** Next regular meeting is Monday, December 14, 2020.
- 7. ADJOURNMENT**

OAK TREE PARK AND RECREATION DISTRICT

18847 Oak Tree Road, Nevada City, CA 95959

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**BOARD OF DIRECTORS
REGULAR MEETING
Monday, December 10, 2020
6:00 PM**

AGENDA

- 1. 6:00 P.M. – CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
- 2. PUBLIC COMMENT ON MATTERS NOT ON AGENDA** – *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes.*
- 3. CONSENT CALENDAR** – *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*
 - A.** Approval of December 14, 2020 Agenda. **(ACTION)**
 - B.** Approval of November 9, 2020 Board Meeting Minutes. **(ACTION)**
- 4. ANNOUNCEMENTS** – *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
- 5. REPORTS**
 - A.** Library Report
 - B.** Board Member Reports
 - i.** Treasurer’s Report – Anne Solik
 - a.** Warrant Requests to Nevada County **(ACTION)**
 - b.** Accounts Receivable
 - ii.** Maintenance Report – Michael Travers
 - iii.** Construction Report
 - iv.** Outreach Report – Anne Solik
 - a.** Playground Update
- 6. NEW BUSINESS –**
 - A.** Board discussion after interviewing new interested board members for open seat and swearing in of approved new board member. **(ACTION)**
 - A.** Board discussion/possible action for hiring Sierra Land Solutions as contract services for prevailing wage and bid management. **(ACTION)**
- 7. OLD BUSINESS –**
 - A.** Review/possible action to update Library/annex Lease renegotiation. **(ACTION)**
- 8. NEXT MEETING:** Next regular meeting is Monday, January 11, 2020.
- 9. ADJOURNMENT**

OAK TREE PARK AND RECREATION DISTRICT
18847 Oak Tree Road, Nevada City, CA 95959
Phone (530) 362-8182 anne.solik@gmail.com

BOARD OF DIRECTORS REGULAR MEETING
Monday, January 11, 2021 6:00 PM
AGENDA

1. **6:00 P.M. – CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
2. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA** – *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes.*
3. **CONSENT CALENDAR** – *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*
 - A. Approval of January 11, 2021 Agenda. **(ACTION)**
 - B. Approval of November 9, 2020 Board Meeting Minutes. **(ACTION)**
4. **ANNOUNCEMENTS** – *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
5. **REPORTS**
 - A. Library Report
 - B. Board Member Reports
 - i. Treasurer’s Report – Anne Solik
 - a. Accounts Receivable
 - b. Warrant Requests to Nevada County **(ACTION)**
 - ii. Maintenance Report – Michael Travers
 - iii. Construction Report
 - iv. Outreach Report – Anne Solik
 - a. Playground Update
6. **NEW BUSINESS** –
 - A. Swearing in of approved new board member. **(ACTION)**
 - B. Board discussion/possible action for hiring Sierra Land Solutions as contract services or prevailing wage and bid management. **(ACTION)**
 - C. Board discussion/possible action for authorizing Sitaline Design to modify blueprint for prevailing wage requirements **(ACTION)**
 - D. Board Vote for positions **(ACTION)**
 - E. Budget approval *(past due)* 2019-2020 **(ACTION)**
 - F. Discussion possible action on power pole and roof repair bid **(ACTION)**
7. **OLD BUSINESS** –
 - A. Review/possible action to update Library/annex Lease renegotiation. **(ACTION)**
8. **NEXT MEETING:** Next regular meeting is Monday, February 8, 2021.
9. **ADJOURNMENT**

OAK TREE PARK AND RECREATION DISTRICT
18847 Oak Tree Road, Nevada City, CA 95959 (530) 362-8182

BOARD OF DIRECTORS
REGULAR MEETING
January 11, 202
MINUTES

PRESENT: Michael Travers, Chair; Anne Solik; Tom Wade; Carole Chadima,

ABSENT: Open Seat

GUESTS: Sandy Jacobson, Bryan McCallister

1. **CALL TO ORDER:** Meeting called to order at 6:00 PM, roll taken, four members present, quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT:** Sandy Jacobson, WNC Rec Coalition Facilitator and Bryan McCallister from Sierra Land Solutions -present to talk about Per Capita Grant.
3. **CONSENT CALENDAR:**
 - A. Approval of January 11, 2021 Agenda –*Michael Travers moved to approve the November 9, 2020 agenda. Tom Wade seconded. Motion approved by unanimous vote.*
 - B. Approval of November 9, 2020 Minutes – *Michael Travers moved to approve the October 12, 2020 Minutes. Tom Wade seconded. Motion approved by unanimous vote.*
4. **ANNOUNCEMENTS:** No Announcements
5. **REPORTS:**
 - A. **Library Report** – Library Report on File. Renee requesting team to work on new library lease, Anne Solik and Michael Travers volunteered.
 - B. **Board Member Reports**
 - i. **Treasurer's Report** –
 - a. **Warrant Requests to Nevada County**
Warrant Requests: Shawn Olson \$915.37, PG&E \$1300.00
Rice Business Solution \$573.75
Accounts Receivable- Kidz Count 2\$861.43 and Library 25 for PGE
 - ii. **Maintenance Report** – **Michael Travers**
 - Discussion about removing library wall,
 - iii. **Construction Report** –
 - Tom reported the progress being made on Annex
 - iv. **Outreach Report** – **Anne Solik**
 - a. **Playground Update** – No Update
 - v. **Volunteer Report** – **Carole Chadima** - No Update

6. NEW BUSINESS –

A. Swearing in of approved new board member (ACTION) – Michael Easter took his oath as Oak Tree Park and Recreation District Board Member *Michal Travers moved to approve appointing Michael Easter for Open Seat, Anne Solik Second, approved by unanimous vote.*

B. Board discussion/possible hiring Sierra Land Solutions as contract services for prevailing wage and bid management (Action). Discussion about cost of prevailing wage and the advantages and disadvantages of the Per Capita Grant and the possible advance from the grant or the county. Sandy Jacobson offered to investigate and a board decision on moving forward with the grant will be decided by the next board meeting.

C. Board resolution to remove Tracy Corris (deceased) from the BOW Account and add Anne Solik. Discussion about Bank Account. *Tom Wade moved to remove Tracy Corris and adding Anne Solik. Carole Chadima Second, approved by unanimous vote.*

D. Board vote for positions (Action). Discussion about positions keeping Michael Travers as Board President, Tom Wade as Vice President, Mike Easter as Construction, and Anne Solik Project Manager with Carol Chadima as Outreach. *Anne moved to remove positions as discussed, Carole Chadima Second, approved by unanimous vote.*

E. Budget approval 2019-2020 past due budget (Action). Discussion about past due budget. *Tom Wade moved to approve as presented, Michael Travers Second, approved by unanimous vote.*

F. Discussion possible action on power pole and roof repair bid. (Action). Discussion about Pole replacement bid, possibility of roof repair with solar installation later. *Anne Solik moved to approve pole installation not to exceed \$10,000 Tom Wade Second, approved by unanimous vote.*

7. OLD BUSINESS – Review/possible action to update Library/annex lease. Library requested committee to review and create a new lease collaboratively. Volunteers, Michael Travers and Anne Solik.

8. Next Meeting: Next meeting will be February 8, 2021.

9. Adjournment: Meeting adjourned at 7:45 PM.

Anne Solik

Anne Solik Board Secretary

OAK TREE PARK AND RECREATION DISTRICT

18847 Oak Tree Road, Nevada City, CA 95959
Phone (530) 362-8182 anne.solik@gmail.com

**BOARD OF DIRECTORS REGULAR
MEETING Monday, February 8, 2021 6:00 PM
AGENDA**

- 1. 6:00 P.M. – CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
- 2. PUBLIC COMMENT ON MATTERS NOT ON AGENDA** – *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes.*
- 3. CONSENT CALENDAR** – *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*
 - A.** Approval of February 8, 2021 Agenda. **(ACTION)**
 - B.** Approval of January 11, 2021 Board Meeting Minutes. **(ACTION)**
- 4. ANNOUNCEMENTS** – *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
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 - i.** Treasurer’s Report – Anne Solik
 - a.** Accounts Receivable
 - b.** Warrant Requests to Nevada County **(ACTION)**
 - ii.** Maintenance Report – Michael Travers
 - iii.** Construction Report - Mike Easter
 - iv.** Outreach Report – Anne Solik, Carole Chadima
 - a.** Playground Update
- 6. NEW BUSINESS** –
 - A.** Board Discussion on park future projects.
 - B.** Board Discussion and possible action on field repair for NCASA **(ACTION)**
- 7. OLD BUSINESS** –
 - A.** Review/possible action to update Library/annex Lease renegotiation.
 - B.** Board discussion/possible action for **possible advance from county and/or grant.(ACTION)**
- 8. NEXT MEETING:** Next regular meeting is Monday, March 8, 2021.
- 9. ADJOURNMENT**

OAK TREE PARK AND RECREATION DISTRICT

18847 Oak Tree Road, Nevada City, CA 95959
Phone (530) 362-8182 anne.solik@gmail.com

**BOARD OF DIRECTORS REGULAR
MEETING Monday, March 8, 2021 6:00 PM
AGENDA**

- 1. 6:00 P.M. – CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
- 2. PUBLIC COMMENT ON MATTERS NOT ON AGENDA** – *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes.*
- 3. CONSENT CALENDAR** – *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*
 - A.** Approval of March 8, 2021 Agenda. **(ACTION)**
 - B.** Approval of February 8, 2021 Board Meeting Minutes. **(ACTION)**
- 4. ANNOUNCEMENTS** – *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
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 - a.** Accounts Receivable
 - b.** Warrant Requests to Nevada County **(ACTION)**
 - ii.** Maintenance Report – Michael Travers
 - iii.** Construction Report - Mike Easter
 - iv.** Outreach Report – Anne Solik, Carole Chadima
 - a.** Playground Update
- 6. NEW BUSINESS –**
 - A.** Board Discussion Food Forest Project.
- 7. OLD BUSINESS –**
 - A.** Review/possible action to update Library/annex Lease renegotiation. **(ACTION)**
 - B.** Board discussion/possible action for possible advance from county and/or grant.**(ACTION)**
 - C.** Board Discussion and possible action on field repair projects for NCASA **(ACTION)**
- 8. NEXT MEETING:** Next regular meeting is Monday, April 12 2021.
- 9. ADJOURNMENT**

OAK TREE PARK AND RECREATION DISTRICT

18847 Oak Tree Road, Nevada City, CA 95959
Phone (530) 362-8182 anne.solik@gmail.com

**BOARD OF DIRECTORS REGULAR
MEETING Monday, April29 2021 3:00 PM
WORKSHOP**

- 1. 3:00 P.M. – WORKSHOP - SPECIAL DISTRICTS MEETING W/SUE HOEK**

ZOOM MEETING - AGENDA TO COME

Next meeting May 10, 2021

OAK TREE PARK AND RECREATION DISTRICT

18847 Oak Tree Road, Nevada City, CA 95959
Phone (530) 362-8182 anne.solik@gmail.com

**BOARD OF DIRECTORS REGULAR
MEETING Monday, April 12, 2021 6:00 PM
AGENDA**

- 1. 6:00 P.M. – CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
- 2. PUBLIC COMMENT ON MATTERS NOT ON AGENDA** – *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes.*
- 3. CONSENT CALENDAR** – *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*
 - A.** Approval of April 12, 2021 Agenda. **(ACTION)**
 - B.** Approval of March 8, 2021 Board Meeting Minutes. **(ACTION)**
- 4. ANNOUNCEMENTS** – *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
- 5. REPORTS**
 - A.** Library Report
 - B.** Board Member Reports
 - i.** Treasurer’s Report – Anne Solik
 - a.** Paid Warrants; Reimbursement for Web: 168.39, Calnet \$44.42, Sitaline \$166.91, PGE \$992.56, Shawn Olson \$815.00
 - b.** Accounts Receivable PGE =\$ 1793.30 from-Kidz Count & Library 1 + 17
 - ii. b.** Warrant Requests to Nevada County **(ACTION)**
Maintenance Report – Michael Travers
 - iii.** Construction Report - Mike Easter
 - iv.** Outreach Report – Anne Solik, Carole Chadima
 - a.** Playground Update
 - v.** Volunteer Report – Tom Wade
- 6. NEW BUSINESS** –
 - A.** Board Discussion on future projects.
- 7. OLD BUSINESS** –
 - A.** Review/possible action to update Library/annex Lease renegotiation. **(ACTION)**
 - B.** Board discussion/possible action for Food Forest Project **(ACTION)**
- 8. NEXT MEETING:** Next regular meeting is Monday, May 11, 2021.
- 9. ADJOURNMENT**

OAK TREE PARK AND RECREATION DISTRICT

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**BOARD OF DIRECTORS REGULAR
MEETING Monday, May 10, 2021 6:00 PM
AGENDA**

- 1. 6:00 P.M. – CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
- 2. PUBLIC COMMENT ON MATTERS NOT ON AGENDA** – *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes.*
- 3. CONSENT CALENDAR** – *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*
 - A.** Approval of May 10, 2021 Agenda. **(ACTION)**
 - B.** Approval of April 13, 2021 Board Meeting Minutes. **(ACTION)**
- 4. ANNOUNCEMENTS** – *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
- 5. REPORTS**
 - A.** Library Report
 - B.** Board Member Reports
 - i.** Treasurer’s Report – Anne Solik
 - a.** Paid: Warrants; Shawn Olson, \$1,000, Propane, \$65, Hills Flat \$408.49, PGE \$655.84, Anne Solik (reimbursement) 69.76, Calnet \$32.35
Receivable: KidzCounty \$695.46
 - ii. b.** Warrant Requests to Nevada County -presented **(ACTION)**
 - iii.** Maintenance Report – Michael Travers
 - iii.** Construction Report - Mike Easter
 - iv.** Outreach Report – Anne Solik, Carole Chadima
 - a.** Playground Update
 - v.** Volunteer Report – Tom Wade
- 6. NEW BUSINESS** –
 - A.** Board Discussion on future projects.
- 7. OLD BUSINESS** –
 - A.** Review/possible action to update Library/annex Lease renegotiation. **(ACTION)**
 - B.** Board discussion/possible action for Food Forest Project **(ACTION)**
- 8. NEXT MEETING:** Next regular meeting is Monday, June 14 2021.
- 9. ADJOURNMENT**

OAK TREE PARK AND RECREATION DISTRICT

18847 Oak Tree Road, Nevada City, CA 95959
Phone (530) 362-8182 anne.solik@gmail.com

**BOARD OF DIRECTORS REGULAR
MEETING Monday, June 14, 2021 6:00
PM AGENDA**

- 1. 6:00 P.M. – CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
- 2. PUBLIC COMMENT ON MATTERS NOT ON AGENDA** – *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes.*
- 3. CONSENT CALENDAR** – *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*
 - A.** Approval of June 14, 2021 Agenda. **(ACTION)**
 - B.** Approval of May 10, 2021 Board Meeting Minutes. **(ACTION)**
- 4. ANNOUNCEMENTS** – *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
- 5. REPORTS**
 - A.** Library Report
 - B.** Board Member Reports
 - i.** Treasurer’s Report – Anne Solik
 - a.** Paid: Warrants; Shawn Olson, \$1,030, Gannon Electric \$9,500, Anne Solik Reimbursement filing fees, notary fees \$40, CALNET \$67.18, PGE \$435.56, NCASA Rich Ramierez, 1,191.13, Siteline Architech \$888.67
 - ii. b.** Warrant Requests to Nevada County -presented **(ACTION)**
 - iii.** Maintenance Report – Michael Travers
Construction Report - Mike Easter
 - iv.** Outreach Report – Anne Solik, Carole Chadima
 - a.** Playground Update
 - v.** Volunteer Report – Tom Wade
- 6. NEW BUSINESS** –
 - A.** Board Discussion .
- 7. OLD BUSINESS** –
 - A.** Review/possible action to the Food Forest Committee Plan. **(ACTION)**
 - B.** Board discussion Library contract.
- 8. NEXT MEETING:** Next regular meeting is Monday, July 12, 2021.
- 9. ADJOURNMENT**