**OAK TREE PARK AND RECREATION DISTRICT**

**18847 Oak Tree Road, Nevada City, CA 95959**

**BOARD OF DIRECTORS**

**REGULAR MEETING**

**April 16, 2024**

**MINUTES**

**PRESENT:** Michael Travers; Chair, Tom Wade, Mike Easter, Carole Chadima, Anne Solik

**ABSENT:**

1. **CALL TO ORDER:** Meeting called to order at 6:00 PM, roll taken, five members present, quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA:** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes*
   1. **Jasper Carnevale representing the Oak Tree market at the park**
      1. **Regarding overall plan; see attached.**
3. **CONSENT CALENDAR: (ACTION)** 
   1. Approval of March 2024Agenda – Anne Solik moved to approve the October Agenda. Tom Wade seconded. Motion approved by unanimous vote.
   2. Approval of December 2023Minutes- Anne Solik moved to approve the October Agenda. Tom Wade seconded. Motion approved by unanimous vote.
4. **ANNOUNCEMENTS:** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
5. **REPORTS:** 
   1. Library Report; Presented by the Board, see attached.
   2. Board Member Reports and Projects
      1. **Chairman of the Board Report** –Michael Travers- Insurance/Legal Matters/Facilities
         1. Filled out forms for this year’s update for Legal Representation
         2. Soccer Camp on the field for 3 days in June.
      2. **Treasurer’s Report** – Anne Solik
         1. Accounts Payable & Warrant Requests – *list of expenses owed by the district.- see attached.* **(ACTION)**

A list of warrants presented, signatures gathered. Wade motions to approve warrants as presented. Seconded by Travers. Action approved by unanimous vote.

* + - 1. Accounts Receivable- Receivables from Library
      2. Annual financial report distributed.
    1. **Outreach Report**- Anne Solik
       1. Solik talked about a possible review by the county in lieu of Annual Audits, information being reviewed.
    2. Special Projects Report
       1. Grounds; Trim blackberry bushes, woodchips, manicuring bushes

1. **NEW BUSINESS** 
   1. **Updated Contract for General Council Legal Services (ACTION)**
   2. **Picnic Party in the Park 2024**
      1. **Discussion tabled for May meeting.**
2. **OLD BUSINESS**
   1. **Solar Project (tabled)**
   2. **Public Market- Jasper (public) presented the “Oak Tree Market” with a potential start date of May 17 recurring every Friday (ACTION)**
      1. **Holding as a private weekly evening event.**
      2. **Vendors pay $20 for a table space per market or 10% of their profit; this goes to OTP.**
      3. **No Alcohol**
      4. **Travers motions to approve Oak Tree Market. Solik seconds the motion. All in favor.**
3. **NEXT MEETING:** Next regular meeting is Monday, May 20, 2024
4. **ADJOURNMENT:** Meeting adjourned at 6:32 PM.

Christina Reese

Christina Reese, Board Secretary