**OAK TREE PARK AND RECREATION DISTRICT**

**18847 Oak Tree Road, Nevada City, CA 95959**

**BOARD OF DIRECTORS**

**REGULAR MEETING**

**June 17, 2024**

**MINUTES**

**PRESENT:** Michael Travers; Chair, Tom Wade, Mike Easter, Carole Chadima, Anne Solik

**ABSENT:**

1. **CALL TO ORDER:** Meeting called to order at 6:00 PM, roll taken, five members present, quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA:** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes*
   1. **Jonathan, Communiy Orchard Project**. Jonathan reports the Grant from Resource Conservation District was approved and the project will receive $5,500 in funding on 7/1/24.
3. **CONSENT CALENDAR: (ACTION)** 
   1. Approval of June 2024Agenda – Anne Solik moved to approve the June Agenda. Tom Wade seconded. Motion approved by unanimous vote.
   2. Approval of May 2024Minutes- Anne Solik moved to approve the May Minutes. Tom Wade seconded. Motion approved by unanimous vote.
4. **ANNOUNCEMENTS:** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
5. **REPORTS:** 
   1. Library Report; Presented by the Board, see attached.
   2. Board Member Reports and Projects
      1. **Chairman of the Board Report** –Michael Travers- Insurance/Legal Matters/Facilities
         1. 5 applicants were interviewed for the position of landscaper, gate tender and on site presence. Wade and Travers agree that Susan seems to be the best fit for all aspects of the job. Will start with a 6 month trial period.
      2. **Treasurer’s Report** – Anne Solik
         1. Accounts Payable & Warrant Requests – *list of expenses owed by the district.- see attached.* **(ACTION)**

A list of warrants presented, signatures gathered. Wade motions to approve warrants as presented. Seconded by Solik. Action approved by unanimous vote.

* + - 1. Accounts Receivable- Receivables from Library and KidsCount
      2. Solik is working on all open audits coming to compleation.
    1. **Outreach Report**- Anne Solik suggests a great way to make contact with other people on boards is to go to other meetings as public; could be a great learning and connection point.
    2. **Special Projects Reports**
       1. **Skate Park Proposal-** Tayler Langley (contact# 207-337-2216) who works with local non-profit, Nevada County Skate along with the Tony Hawk Foundation and Grindline Skate Parks, presents a skate park proposal. He suggests that Skate Parks are great for community and also could create a destination place with an art installation Skate Park. Next steps include finding Grant opportunities.

1. **NEW BUSINESS** 
   1. Picnic Party in the Park 2024- date updated to 9/21/24
2. **OLD BUSINESS**
   1. **Solar Project (tabled)**
3. **NEXT MEETING:** Next regular meeting is Monday, July 15, 2024
4. **ADJOURNMENT:** Meeting adjourned at 7:26 PM.

Christina Reese

Christina Reese, Board Secretary