**OAK TREE PARK AND RECREATION DISTRICT**

**18847 Oak Tree Road, Nevada City, CA 95959**

**BOARD OF DIRECTORS**

**REGULAR MEETING**

**August 21, 2023**

**MINUTES**

**PRESENT:** Michael Travers, Chair, Anne Solik, Carol Chadima, Tom Wade

**ABSENT:** -Mike Easter

1. **CALL TO ORDER:** Meeting called to order at 6:00 PM, roll taken, five members present, quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA:** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes*
	1. Shawn Olson reports there is a trailer parked just inside the park gates. It was parked in a case of emergency. Options were discussed regarding removal should the owner not come back for it within a couple days.
	2. The Tuesday evening soccer players request the grass mowing schedule. Shawn agrees to mow on Mondays or Tuesdays to accommodate the player’s desire for the shortest grass to play on. Shawn reports that the sprinkler heads are in need of repair in various places over the whole field and the system needs to be replaced on pavilion end of the field, after the playground construction resulted in its’ removal.
3. **CONSENT CALENDAR:**
	1. Approval of August 2023Agenda – Ann Solikmoved to approve the August Agenda. Tom Wade seconded. Motion approved by unanimous vote.
	2. Approval of July 2023Minutes- Solik moved to approve the July Minutes. Wade seconded. Motion approved by unanimous vote.
4. **ANNOUNCEMENTS:** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
5. **REPORTS:**
	1. Library Report; Renee Wade- see attached.
		1. Renee reports the Library’s lease agreement expires at the end of September so this is a good time to update agreement or renew the old contract.
	2. Board Member Reports and Projects
		1. **Chairman of the Board Report** –Michael Travers- Insurance/Legal Matters/Facilities
			1. Travers reports property insurance policy has been approved and paid for, cost hasn’t gone up.
			2. Community Orchard Project Proposal.
		2. **Treasurer’s Report** – Anne Solik
			1. 2023/24 Budget- Time to consider what projects the park should include in the budget before voting on a proposed budget in September.
			2. Accounts Payable & Warrant Requests – *list of expenses owed by the district.- see attached.*

A list of warrants presented, signatures gathered. Wade motions to approve warrants as presented. Seconded by Solik. Action approved by unanimous vote.

* + - 1. Accounts Receivable- Receivables from State of CA, KidzKount, Library.
		1. **Outreach Report-** Nothing new to report
		2. **Special Projects Reports**
			1. Tom Wade presents Playground Landscaping Proposal; see attached. The board agrees to vote on the approval of this approximately $700 project in the September meeting.
1. **NEW BUSINESS**
	1. No new business.
2. **OLD BUSINESS**
	1. No old business.
3. **NEXT MEETING:** Next regular meeting is Monday, September 18, 2023
4. **ADJOURNMENT:** Meeting adjourned at 6:47 PM.

Christina Reese

 Christina Reese, Board Secretary