**OAK TREE PARK AND RECREATION DISTRICT**

**18847 Oak Tree Road, Nevada City, CA 95959**

**BOARD OF DIRECTORS**

**REGULAR MEETING**

**January 20, 2025**

**MINUTES**

**PRESENT:** Michael Travers; Chair, Anne Solik, Carole Chadima, Tom Wade, Mike Easter

**ABSENT:**

1. **CALL TO ORDER:** Meeting called to order at 6:00 PM, roll taken, five members present, quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA:** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes*
3. **CONSENT CALENDAR: (ACTION)**
	1. Approval of January 2025Agenda – Tom Wade moved to approve the January Agenda. Mike Easter seconded. Motion approved by 5/0 vote.
	2. Approval of December 2024Minutes- Wade moved to approve the December Minutes. Easter seconded. Motion approved by 5/0 vote.
4. **ANNOUNCEMENTS:** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
	1. Travers reports they are still trying to balance Susan’s trailer. Easter adds they will continue trying to get it balanced.
5. **REPORTS:**
	1. **Library Report**; Presented by the Board, see attached.
		1. The library got funding through the county to be open 5 days a week through 6/20/2025
	2. **Caretaker’s Report**-Susan McKinney
		1. Scotch broom pulling party will have a burn pile.
	3. **Board Member Reports and Projects**
		1. **Chairman of the Board Report** –Michael Travers- Insurance/Legal Matters/Facilities
			1. Travers reports he printed out OTP’s property insurance package which will start 7/2/25
		2. **Treasurer’s Report** – Anne Solik
			1. Accounts Payable & Warrant Requests – *list of expenses owed by the district.- see attached.* **(ACTION)**

A list of warrants presented, signatures gathered. Wade motions to approve warrants as presented. Seconded by Travers. Action approved by 5/0 vote.

* + - 1. Accounts Receivable- Checks for reimbursements from the Library.
		1. **Outreach Report**-
			1. Nothing new to report.
1. **NEW BUSINESS**

No New Business

1. **OLD BUSINESS**
	1. Solar Project (tabled)
	2. Community Scotch Broom Pulling Party scheduled for Sat. February 1, 10:00AM. OTP will provide coffee.
2. **NEXT MEETING:** Next regular meeting is Monday, February 17, 2025
3. **ADJOURNMENT:** Meeting adjourned at 6:48 PM.

Christina Reese

 Christina Reese, Board Secretary