**OAK TREE PARK AND RECREATION DISTRICT**

**18847 Oak Tree Road, Nevada City, CA 95959**

**BOARD OF DIRECTORS**

**REGULAR MEETING**

**December 16, 2024**

**MINUTES**

**PRESENT:** Michael Travers; Chair, Anne Solik, Carole Chadima, Tom Wade

**ABSENT:** Mike Easter

1. **CALL TO ORDER:** Meeting called to order at 6:00 PM, roll taken, three members present, quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA:** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes*
3. **CONSENT CALENDAR: (ACTION)**
	1. Approval of December 2024Agenda – Anne Solik moved to approve the November Agenda. Tom Wade seconded. Motion approved by 4/0 vote.
	2. Approval of November 2024Minutes- Solik moved to approve the November Minutes. Wade seconded. Motion approved by 4/0 vote.
4. **ANNOUNCEMENTS:** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
	1. Wade walked the perimeter to inspect damaged fencing and can fix the damaged fencing.
	2. Scotch Broom Management; Park could borrow scotch broom pullers from the NSJ fire dept. Could also purchase one. Another possibility for management could be planting a native plant that could take over the scotch broom. Wade knows of one variety and John Shilling may be a resource for knowing which native grasses could be a good ground cover. Solik will invite him for a possible talk with the public.
5. **REPORTS:**
	1. **Library Report**; Presented by the Board, see attached.
	2. **Caretaker’s Report**-Susan McKinney
		1. Susan reports the trailer continues to need repairs.
		2. The latch to the large gate has been vandalized, along with the latch/spring on the field gate door.
	3. **Board Member Reports and Projects**
		1. **Chairman of the Board Report** –Michael Travers- Insurance/Legal Matters/Facilities
			1. Travers reports he attended the Nevada County Recreation Coalition Faire. The park could have a booth there.
			2. Travers researched the Highway Patrol policy regarding abandoned vehicles.
		2. **Treasurer’s Report** – Anne Solik
			1. Accounts Payable & Warrant Requests – *list of expenses owed by the district.- see attached.* **(ACTION)**

A list of warrants presented, signatures gathered. Travers motions to approve warrants as presented. Seconded by Wade. Action approved by 4/0 vote.

* + - 1. Accounts Receivable- Checks for reimbursements from Head Start.
		1. **Outreach Report**-
			1. Nothing new to report.
1. **NEW BUSINESS**
	1. Agree to post signs, in accordance with County Special Ordinance, stating that any unauthorized vehicle left unattended for 48 hours is subject to towing. **(ACTION)**

Solik moves to approvethis motion. Wade seconded. Approved by 4/0 vote.

Solik will look into signage.

1. **OLD BUSINESS**
	1. Solar Project (tabled)
	2. Community Scotch Broom Pulling Party scheduled for Sat. February 1, 10:00AM.

We will offer hot beverages and possibly snacks to volunteers.

1. **NEXT MEETING:** Next regular meeting is Monday, January 20, 2025
2. **ADJOURNMENT:** Meeting adjourned at 7:31 PM.

Christina Reese

 Christina Reese, Board Secretary