**OAK TREE PARK AND RECREATION DISTRICT**

**18847 Oak Tree Road, Nevada City, CA 95959**

**BOARD OF DIRECTORS**

**REGULAR MEETING**

**November 18, 2024**

**MINUTES**

**PRESENT:** Michael Travers; Chair, Anne Solik, Mike Easter

**ABSENT:** Carole Chadima, Tom Wade

1. **CALL TO ORDER:** Meeting called to order at 6:00 PM, roll taken, three members present, quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA:** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes*
3. **CONSENT CALENDAR: (ACTION)** 
   1. Approval of November 2024Agenda – Michael Travers moved to approve the November Agenda. Mike Easter seconded. Motion approved by 3/0 vote.
   2. Approval of October 2024Minutes- Travers moved to approve the October Minutes. Easter seconded. Motion approved by 3/0 vote.
4. **ANNOUNCEMENTS:** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
5. **REPORTS:** 
   1. **Library Report**; Presented by the Board, see attached.
   2. **Caretaker’s Report**-Susan McKinney
      1. Susan reports the electrical in the trailer got fried so there is no heat now. Travers has approved the purchase for a Mr. Buddy heater for the trailer. Easter will send an electrician friend to help fix the issue.
   3. **Board Member Reports and Projects**
      1. **Chairman of the Board Report** –Michael Travers- Insurance/Legal Matters/Facilities
         1. Travers reports he has received the certification of Liability Insurance.
         2. Travers attended a Nevada County Recreation Coalition meeting. No other Special District groups were there and it was dominated by bicycling and trails groups. In May there will be a Recreation Faire that is open for all to attend.
         3. The park could be eligible for funds from Proposition 64 if a Dispensary opens in North San Juan.
         4. There’s an abandoned trailer in the parking lot. We need to have a sign backed by special ordinance code for the public to see that any unauthorized vehicle unattended for 48 hours is subject to towing. Action item for that movement on Dec. Agenda.
      2. **Treasurer’s Report** – Anne Solik
         1. Accounts Payable & Warrant Requests – *list of expenses owed by the district.- see attached.* **(ACTION)**

A list of warrants presented, signatures gathered. Solik motions to approve warrants as presented. Seconded by Travers. Action approved by 3/0 vote.

* + - 1. Accounts Receivable- Checks for reimbursements from Library.
    1. **Outreach Report**-
       1. Nothing new to report.

1. **NEW BUSINESS** 
   1. Agree to no fires at all on park property on red flag days **(ACTION)**

Solik moves to approvethis motion. Travers seconded. Approved by 3/0 vote.

1. **OLD BUSINESS**
   1. Solar Project (tabled)
   2. Community Scotch Broom Pulling Party (tabled until after rain)
2. **NEXT MEETING:** Next regular meeting is Monday, December 16, 2024
3. **ADJOURNMENT:** Meeting adjourned at 6:51 PM.

Christina Reese

Christina Reese, Board Secretary